

Department of Social and Health Services  
Olympia, Washington

**ELIGIBILITY A-Z MANUAL REVISION**

Revision #	<b>479</b>
Category / Section	Living with a relative, WAC 388-454-0006
Issued	March 1, 2006
Revision Author	Tom Berry
Division	Division of Employment and Assistance Programs
Mail Stop	45470
Phone	725-4617
Email	<a href="mailto:berrytj@dshs.wa.gov">berrytj@dshs.wa.gov</a>

**REMOVE**

Under Worker Responsibilities,  
remove instructions to mail  
Background Inquiry Application  
to BCCU.

**INSERT**

Insert instructions to use CBI In Loco  
Parentis Tracking in BarCode; clarify that  
background check is only to be conducted  
on the primary caregiver; explain alert  
worker will receive from DEAP program  
manager.

**Summary**

Revision will instruct worker to use new CBI In Loco Parentis Tracking in BarCode to submit background check requests to BCCU and explain that Barcode will also be used to provide alerts from DEAP program manager in cases where there is a criminal record but no disqualifying crime. Revision also clarifies that background checks are only be conducted on the primary caregiver of the child, not all adults in the household.

<p>If not deliverable, return to: Distribution Center, MS: 45816 For distribution changes, notify: Manual Distribution: MS 45816 or call 360-586-8439</p>
---